

Job Title: Senior Capital Projects Leader

Req ID: 24963

Vacancy Type: Permanent /Hybrid

Number of Positions: 1

Closing Date: 07/24/2024

Job Summary

Under the direction of the Senior Project Manager the successful candidate will plan and manage construction projects from conceptual design to commissioning and turnover.

Duties and Responsibilities

- Preparation and administration of design contracts
- Develop project implementation schedules, liaison with clients and authorities with jurisdiction
- Development and preparation of construction budgets and manage project financials
- Review of drawings and specifications, development of construction contracts, construction supervision, project commissioning and collaboration with other divisional staff
- Provides direction and instruction to consultants of all disciplines to ensure that all projects are completed on time, within the approved budget and specifications and that construction practices comply with safety guidelines for construction projects
- Perform other duties as assigned

Skills and Qualifications

- Registered as a Professional Engineer with the Ontario Association of Professional Engineers of Ontario with a mechanical, electrical or structural degree; or a licensed Architect registered with Ontario Association of Architects specializing in mechanical and/or electrical design including HVAC systems, fire protection, plumbing, controls, energy management concepts, electrical systems, fire alarm systems, power and electrical systems, etc. with a minimum of 10 years proven successful and progressive experience in building design and construction (Equivalent experience will be considered in lieu of educational requirements)
- LEED and PMP designations are preferred
- Experience in managing multiple large construction contracts (over \$10M in value) involving consultants, construction firms and general contractors
- Solid background in preparing and administering consulting and construction agreements
- Must be able to read and interpret drawings and specifications and have strong trouble shooting and problem solving skills
- Knowledgeable of the Occupational Health and Safety Act, NFPA, ASHRAE, Fire Code, OBC, TSSA, Electrical Code as it applies to construction projects
- Excellent time management skills in managing workload and work schedules
- Experience in planning, developing and delivering complex, multi-phase projects as well as lifecycle and renovation projects in a municipal environment
- Basic accounting and financial management skills pertaining to projects
- Solid writing and presentation skills
- Strong inter-personal skills and the ability to negotiate effectively.
- Commitment to working in a team-based environment with a focus on continuous improvement and quality customer service.

Hourly Rate/Salary: \$111,337 - \$148,451

Hours of Work: 35

Work Location: 950 Burnhamthorpe Rd W /Hybrid

Department/Division/Section: CPS/Corporate Services Dept , CPS/Facil & Property Mgmt Div , Capital Design and Construction

Non-Union/Union: Non Union

We thank all who apply, however, only those candidates selected for an interview will be contacted. You can also check your application status in your candidate profile online.

All personal information is collected under the authority of the Municipal Act.

Equity, Diversity and Inclusion

The City of Mississauga is committed to creating a respectful and supportive workplace that fosters a culture of equity, diversity and inclusion which broadly reflects the communities and residents we serve. Throughout the employee life cycle, the City is working to include an EDI lens to attract, retain and support the growth of diverse talent.

Learn more about the City's commitment to [Equity, Diversity and Inclusion](#).

Accommodations

The City of Mississauga is an Equal Opportunity Employer and is committed to removing barriers in our selection process for people with visible and invisible disabilities. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the City of Mississauga will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities.

If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.

