



IT Project Manager

Temporary, full-time position

This is a great time to join Peel Regional Police – one of Canada’s most progressive police services – and demonstrate your project management skills and knowledge of systems procurement practices as part of our ITS Business Solutions & Apps team.

As a **Project Manager – IT**, you’ll be responsible for co-ordinating project activities related to the procurement and implementation of infrastructure/application systems that are essentially departmental in nature, by taking a lead role in working with user representatives and Corporate IT staff.

RESPONSIBILITIES

More specifically, as an IT Project Manager, you will:

- Co-ordinate the activities of projects and other personnel assigned to the projects.
- Participate in defining the project scope and requirements, and preparing specification documents through liaison with project sponsors.
- Lead in the development of procurement documents (e.g. RFI/RFP).
- Act as a consultant to project proponents/sponsors by providing technical and other advice, and assisting in feasibility studies, cost-benefit analysis, market research and proposed applications.
- Lead the project team in the evaluation of vendor bids and proposals.
- Negotiate and administer procurement and maintenance/support contracts.
- Prepare plans and schedules, track and report on progress and variance, and apply or recommend solutions.
- Ensure appropriate documentation of systems is in place, including operational procedures.

QUALIFICATIONS

In the role of **Project Manager – IT**, you will apply the following education, experience and skills:

- A university degree in a computer or business-related discipline or equivalent, preferably with a Project Management Professional (PMP) Certification, or an equivalent combination of education and experience.
- A minimum of five (5) years’ experience in information systems implementation.
- Demonstrated advanced knowledge of related computer applications pertinent to the function.
- Demonstrated knowledge of appropriate computer hardware and software.
- Demonstrated knowledge of systems procurement practices and contracting.
- Demonstrated leadership and Project Management skills.
- Effective oral and interpersonal communications skills.
- Demonstrated written communication, report-writing, analytical, research and problem-solving skills.

The wage range for this temporary, full-time position is \$33.98 to \$57.25 per hour.

Peel Regional Police is committed to ensuring the health and wellness of its employees and offers many programs and services in support of work-life balance and both personal and professional wellness. From wellness protection for you and your family, to state-of-the-art fitness facilities available to you free of charge, to structured programs to nurture your intellectual, physical and emotional wellness, we’ve got you

covered.

Peel Regional Police, the second largest municipal police service in Ontario, polices the cities of Mississauga and Brampton (population 1,346,000) and serves the 44 million travellers who pass through Toronto Pearson International Airport annually.

Peel Regional Police is acknowledged as one of Canada's most progressive police services. A proactive approach to problem-solving, a dedication to professional excellence and a reputation for making the community a better place in which to live and work – these are the hallmarks of Peel Regional Police.

Qualified persons should apply online at www.peelpolice.ca, referencing **Job ID #303041**, by **Tuesday, November 24, 2020**. *No agency contact and/or referrals, please. **Successful applicants will be contacted via email.***

Applicants in consideration for hire shall be subject to a thorough background investigation that includes, but is not limited to, police checks with local, provincial and out-of-country law enforcement agencies, if required, education credentials, credit and financial inquiries, and personal and work references.
