



Project Manager – Construction

Permanent, full-time position

If you have at least 7 years of project management experience in building construction services and processes, and are capable of managing projects in excess of \$100M, bring your leadership skills and expertise to the Facilities Management – Admin department of Peel Regional Police – one of Canada’s most progressive police services.

As a **Construction Project Manager**, you’ll be responsible for ensuring the planning, scheduling, management and co-ordination of all construction projects. This will include establishing and maintaining control of project elements, timelines, budgets and work structure accountabilities, building and fire code regulations, construction contracts, including tendering processes, commissioning principles and practices of building services, and construction and maintenance processes.

RESPONSIBILITIES

More specifically, as a Construction Project Manager, you will:

- Manage and co-ordinate the work performed by consultants, contractors and sub-trades to ensure compliance with contractual obligations and achievement of expected quality and workmanship.
- Develop, implement and interpret construction contracts, procurement documents, specifications and drawings, in concert with external consultants, Management and Regional support staff, e.g. Purchasing, Legal and Risk Management.
- Develop project budgets and schedules, control expenditures, and procure goods and services within approved authorization and in accordance with applicable by-laws, and process all applicable invoicing and progress draw certificates.
- Participate in the planning, development and implementation of interdepartmental goals, objectives and capital improvement and building revitalization programs and strategies.
- Ensure that project management services adhere to, and comply with, all agency policies, procedures, directives, management orders and policing standards.
- Ensure and enforce compliance with the Occupational Health and Safety Act and all other regulatory acts and standards consistent with the construction process and industry.

QUALIFICATIONS

In the role of **Project Manager – Construction**, you will apply the following education, experience and skills:

- A community college diploma in Construction Management and/or Project Management.
- A minimum of seven (7) years of project management experience in building construction services and processes.
- Demonstrated knowledge of related computer applications pertinent to the function.
- Comprehensive knowledge of Federal, Provincial and Municipal codes and regulations.
- Working knowledge in specification preparation and service contract administration.
- Ability to read drawing plans and blueprints.
- Demonstrated supervisory/leadership skills.
- Effective oral communication and interpersonal skills.
- Demonstrated written communication, analytical, research and problem-solving skills.
- Valid Ontario Driver’s Licence (Class G) with full driving privileges.

WHY WORK FOR PEEL REGIONAL POLICE:

- Comprehensive benefit program, including employer-paid Health/Dental and Life Insurance
- OMERS Pension Plan
- Schedule that promotes work-life balance
- Health and wellness programs for you and your family
- Fitness facilities available on-site to all employees free of charge
- Tuition reimbursement program
- Free learning programs available

The salary range for this permanent, full-time position is \$76,652 to \$129,150 per annum.

Qualified persons should apply online at www.peelpolice.ca, referencing **Job ID #302757**, by **Friday, February 5, 2021**. **Shortlisted applicants will be contacted via email.** *No agency contact and/or referrals, please.*

Applicants in consideration for hire shall be subject to a thorough background investigation that includes, but is not limited to, police checks with local, provincial and out-of-country law enforcement agencies, if required, education credentials, credit and financial inquiries, and personal and work references.
