

Full Job Description

THE COMPANY

Since 1990, Tamarack North Ltd. has been securing our reputation as Muskoka's finest builder of luxury homes and residential lakefront estates. We owe our success to all the hard-working people who bring their passion and skill to work every day, and hopefully, that will include you.

KEY RESPONSIBILITIES

- Municipal representations and inspections
- All facets of client consultation, communication and representation
- Design engineering within applicable discipline (i.e. structural, mechanical, civil etc.)
- Sourcing and estimating
- Weekly time sheet review for field staff
- On-site support to site super and crew foremen
- *AutoCAD* support
- Report writing
- Job cost tracking support
- Materials reconciliation
- Collaboration with field staff
- Drawing interpretation
- Schedule development (critical path planning)
- Code interpretation
- Subtrade control including: Tender acceptance and reconciliation, Compliance requirements, Contract awards, Contract completion verification, Payment reconciliation
- On-site support

KNOWLEDGE, SKILLS AND ABILITIES

- Sound knowledge of all aspects of residential construction to instruct and provide direction to subtrades on site

- Ability to present oral reports to Municipal planning departments and interact with building departments for minor variances and building permit submissions
- Strong understanding of Project Management methodology including tools and metrics used to evaluate project performance
- Ability to estimate project costs and meet budgetary objectives
- Exceptional blueprint and specification reading/writing ability
- Excellent working knowledge of *AutoCAD* and *Microsoft Office* including *MS Project*
- Experience using *Sage 300 CRE or SAGE CPC, Procore, Revit* and/or *Bluebeam* is an asset
- Commercial Project Management experience is an asset
- Strong understanding of the Ontario Building Code (OBC)
- Ability to multi-task in a fast-paced environment and handle multiple projects concurrently
- Effectively identify and manage priorities in order to meet deadlines
- Strong problem solving and analytical skills
- Ability to demonstrate leadership skills by delegating and providing clear direction to other team members

QUALIFICATIONS

- Post-secondary education (CET, Architectural Technologist accreditation or a graduate of a University Civil Engineering program (EIT or P. Eng.))
- Current BCIN qualifications is an asset
- Commercial project management experience is an asset
- 5 years experience specializing in engineered light wood frame structures is an asset
- Working knowledge of structural steel and concrete construction is an asset

Job Types: Permanent, Full-time

Benefits:

- Commuter benefits
- Company events
- Company pension
- Disability insurance
- Extended health care
- Life insurance
- Profit sharing



- RRSP match
- Stock options
- Tuition reimbursement

Schedule:

- Monday to Friday

Supplemental pay types:

- Bonus pay
- Overtime pay

Please send resumes to: HR@tamaracknorth.com